



BROCHURE DESIGN ORDER FORM

TEXT SUPPLIED

The client shown below is hereby hiring Brazzell Marketing Agency to design a brochure. This includes the use of stock photography already in our inventory. BMA agrees to provide up to three proofs under this agreement (the initial proof followed by up to two rounds of revisions). BMA will make additional proofs and revisions on a time-fee basis. The client will provide text in a clearly organized format and that can be copied and pasted. After design work has begun, significant changes to original specifications (e.g. changing the size of a brochure or the number of folds) may result in additional fees. Changing the client-supplied text after design work has begun will result in additional charges. BMA will provide digital format proofs by e-mail or laser-printed proofs by first class mail. Customer understands that proofs in other print processes or formats are not available.

This agreement does not include writing of your brochure, but we will correct spelling and grammar errors we find during the typesetting process as well as provide suggestions if we see opportunities for text enhancement. This agreement does not cover the printing charges. BMA will make print broker services available at an additional fee. Design work is a prepay service.

Fee: \$196

Would you like more than one brochure designed at this time? If so, how many? _____

Business Name: _____

Contact Name: _____ Contact Phone: _____

Contact Email: _____

Shipping Address: _____

PAYMENT:



Credit Card: Total Authorized Charge: _____

Card #: _____ - _____ - _____ - _____ Exp. ____ / ____

CV2: _____

Name on Card: _____

Billing Address for Card: _____

Authorized Signature: _____

Fax credit card payments to BMA at: **(276) 236-5070** (Secure Fax for Transactions)

Check:

Make checks payable to: Brazzell Marketing Agency

Mail check to: Brazzell Marketing Agency

621 Nuckolls Curve Rd

Galax, VA 24333